



COVID19 Addendum to Holy Cross Early Learning Center Policies 2020-21 School Year

Drop off procedures

Our new routines for drop-off and pick-up are designed to ensure everyone in our School stays healthy and safe.

In accordance with the guidelines set forth by the state of New Jersey's Department of Children and Families, the following procedures will occur during daily drop off.

A staff member will conduct a quick interview and health and temperature screening to ensure your child does not have a fever or other flu-like symptoms.

A designated staff member will take your child to and from the classroom.

For pick-up, a teacher will bring your child to the designated pick up location.

First Step/Level 1- 9-9:10 Pick up 12

Drop off/Pick up location is side door opposite playground

- Please pull up to sidewalk in front of the side door.
- Parent and child will walk to entrance door for drop off and pick up
- Exit through teacher parking lot

Level 2 Ms. Veronica – 9-9:10 Pick up 12:30

Drop off/Pick up location is church entrance

- Please pull up to the church door for drop off and pick up
- Continue to exit

Level 2 Ms.Hannah- 9:15-9:25 Pick up 12:45

Drop off/Pick up location is church entrance

- Please pull up to the church door for drop off and pick up
- Continue to exit

Level 2 Ms. Kim – 9:15-9:25 Pick up 12:45

Drop off/Pick up location is school main entrance

- Pull up to the crosswalk at the main entrance
- Parent and child will walk to entrance door for drop off and pick up
- Exit through teacher parking lot

IF YOU MISS YOUR DESIGNATED TIME FOR DROP OFF OR PICK UP PLEASE REMAIN IN YOUR CAR AND CALL THE SCHOOL OFFICE AT 201-529-2117 AND WAIT FOR FURTHER INSTRUCTIONS.

Should you need to leave your car, please be mindful of keeping a six-foot distance from others during drop-off and pick-up. Parents must wear masks at all times during the drop off and pick up process. Children should be encouraged to wear a mask.

Parent Volunteers:

Due to restrictions implemented by the Department of Children and Families, we cannot allow parent volunteers into the school building during school hours until further notice.

School Trips:

Due to the Covid-19 pandemic, class trips have been suspended until further notice.

Special school visitors/ extra curricular activities

Due to the Covid-19 pandemic, visitors/extra curricular activities will not be permitted until further notice.

General health and safety:

If someone in your household is exposed to COVID-19, it is required that your children not attend school for the quarantine period of 14 days. Should this situation arise, please notify the school as soon as possible.

Classrooms will be routinely cleaned and disinfected throughout the day.

Classes will be limited to 10 children or less. Co-mingling of classes will not be permitted.

All staff members will wear a mask during school hours.
Children will be encouraged to wear a mask.

During circle and snack time, children will be seated at a distance of at least 6 feet from classmates and teachers.

Children will have their own art supplies for frequently used items. Other art supplies, that are to be shared (Paint brushes, dot paint, etc.) will be disinfected between uses.

Cost: First Step and Level 1 Students = \$15 & Level 2/TK = \$20

Toys will be cleaned after each use and at end of each day.

Children will be encouraged to wash their hands and use hand sanitizer frequently.

Thank you for your cooperation and understanding at this time. We look forward to going back to our normal policies and procedures as described in the handbook as soon as possible.